

**TOWN OF WEST TISBURY
PERSONNEL BOARD**

September 11, 2006

Present: Norm Perry, Nancy-Alyce Abbott, Dan Cabot, Maeve Sheehan, Ernie Mendenhall, and Maria McFarland

The meeting opened at 5:30 P.M., Norm Perry, presiding.

Performance Reviews: The board reviewed and approved the performance evaluations for Bonnie Eldridge and Hadden Blair both with one step increases on their respective grade.

Minutes: The minutes of the July 10, 2006 meeting were approved as written. Nancy and Maeve abstained. (Note: The Board did not meet in August.)

Compensation Plan: Changes were made to the RFP so that it is more of a project description rather than a formal RFP.

Administrative

Wage Scale revision: Maria will ask the town accountant to prepare a revised wage scale eliminating step one, adding a new top step and calculating the cost to the town of moving all step seven staff to the new top step.

Personnel Board: The Board received a copy of Dan's letter of resignation from this board effective October 31st. Maria was instructed to place an ad in the newspaper.

Board of Assessors: Pam Thors notified the Board that she would be taking a medical leave of absence.

Vacation Days: Vacation Carry Over letters were noted for Ernie Mendenhall, Joan Jenkinson, Ellen Reynolds and Julie Keefe. A copy of the COA minutes approving vacation carry over for Joyce Bowker was also noted.

Sick Bank: Beth Kramer and Howard Curtis have joined the Sick Bank.

There being no further business the meeting was adjourned at 6:00 PM.

Respectfully submitted,

Maria McFarland
Administrative Assistant
APPROVED